



Ref. No. SRPCE/2024-25/173

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STANDARDES FOR CONDUCTS OF COLLEGE TEACHERS

Code of Conduct for Teachers

- 1.1 Every teacher shall, at all times, maintain absolute integrity and devotion to duty. He/She shall be strictly honest and impartial in his / her official dealings.
- 1.2 Every teacher shall be present at the place of his / her duty during the prescribed working hours. No teacher shall be absent from duty without prior permission or grant of leave except for valid reasons or unforeseen contingencies.
- 1.3 Every teacher of the college may be called upon to perform such duties as may be assigned to him/her beyond the prescribed working hours and announced holidays including Sunday without claim for additional remuneration.
- 1.4 No teacher shall leave his / her department except with the prior permission of proper authority even during leave or vacation.
- 1.5 Whenever leaving station, a teacher shall inform the Principal the address along with phone number where he / she would be available during the period of his / her absence from station.
- 1.6 Every teacher shall devote himself/herself diligently to his / her work and utilize his/her time to the service of the college and to the cause of education and give full co-operation in all academic programmers and other activities conducive to the welfare of the student community.
- 1.7 Every teacher shall engage classes regularly and punctually and impart lessons so as to maintain and strengthen standard of academic excellence. His / her academic duties shall include guidance and instruction to students in the form of Tutorials / Seminars / Practicals and assessment / Examination / Evaluation work assigned to him/her by the college authorities.

1.8 Every teacher shall participate fully and enthusiastically in the corporate life of the college and shall perform any other curricular or extra-curricular work related to the college as may be assigned to him/her by the college authorities.

1.9 No teacher shall discriminate against any pupil on grounds of caste, creed, sect, religion, sex, nationality or language. He/she shall also discourage such tendencies among his/her colleagues and students.

1.10 Every teacher shall help the college authorities in enforcing and maintaining discipline among students.

1.11 No teacher shall incite students against other students, teachers or college authorities. This does not interfere with the right of a teacher to express his / her opinion on principles in seminars or other places where students are present.

1.12 Every teacher shall assess impartially the performance of students in Tests, Examinations, Assignments, Practical's, Dissertations, Theses etc. He / She should not indulge in over-marking, under-marking or other attempts at victimization on any ground.

1.13 No teacher shall resort to unauthorized use of college resources or facilities for personal, commercial, political or other purposes not related to the college. No teacher shall resort to threats of physical harm, forcible detention, harassment or intimidation of any staff or student of the college with the intention of interfering with the performance of his/her duties.

1.15 No teacher shall refuse to carry out the decision of the appropriate administrative or academic bodies of the college.

1.16 No teacher shall violate the canons of intellectual honesty such as misappropriation of the writings and research findings of others.

1.17 No teacher shall take active part in political activities so as to cause interference in the discharge of his/her duties nor shall be in any manner associate himself/herself with any movement or organization which is or tends directly or indirectly to be subversive of law and order or the interest of higher education.

1.18 No teacher shall in any radio broadcast or in any document publish anonymously or in his/her own name or in the name of any other person or in any communication to the press, make any statement or public utterance or express an opinion:

- I. Which is in the nature of character assassination or reflection on the personal life of his / her superiors.
- II. Which is in the nature of criticism of individuals as distinct from policy decisions, provided that nothing in

this rule shall apply to any statement made or view expressed by a teacher in his / her official capacity or in the due performance of the duties assigned to him/her on academic matters.

1.19 No teacher shall except with the previous permission of the college / university authorities, engage himself/herself directly or indirectly in any business or private tuition or accept any other employment.

1.20 No teacher shall except with previous sanction of the college accept or permit his wife / her husband or any other member of his/her family to accept from any person any gift of more than trifling value. The interpretation of the term 'trifling value' shall be the same as laid down in the Government Servants Conduct Rules.

1.21 No teacher shall speculate in any business nor shall make or permit his wife / her husband or any members of his / her family to make any investment likely to embarrass or influence him / her in the discharge of his / her official duties.

1.22 No teacher shall lend money at interest to any person nor shall borrow money from any person with whom he / she are likely to have official transactions beyond the financial ceilings. A teacher shall so manage his / her private affairs as to avoid habitual indebtedness or insolvency. When a teacher is found liable to arrest for debt or has recourse to insolvency or when it is found that a moiety of his / her salary is continuously being attached, he / she may be liable for disciplinary action, which may lead to dismissal. A teacher who becomes the subject of legal proceedings for insolvency shall forthwith report full facts to the college.

1.23 A teacher who gets involved in any criminal proceedings shall immediately inform the college authorities irrespective of whether he / she has been released on bail or not.



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